



Sierra Rose <sierra.rose@azdoa.gov>

ED19002 - AELAS School Finance Payment Systems

1 message

Sierra Rose <sierra.rose@azdoa.gov>

Wed, Jan 8, 2020 at 1:38 PM

To: kathy.hoffman@azed.gov

Cc: john.carruth@azed.gov, satish.pattisapu@azed.gov, ed.block@azed.gov, ross.begnoche@azed.gov, steven.paulson@azed.gov, britto.augustine@azed.gov, "Beck, Cathy" <Cathy.Beck@azed.gov>, "Nesvig, Nan" <Nan.Nesvig@azed.gov>, Yan Gao <ygao@az.gov>, Sarah Giles <sgiles@az.gov>, JR Sloan <jr.sloan@azdoa.gov>, Douglas Lange <doug.lange@azdoa.gov>, Brandon Kent <brandon.kent@azdoa.gov>, asetassurance@azdoa.gov, Strategic Oversight - ADOA <strategic_oversight@azdoa.gov>, Charles Brown <charles.brown@azdoa.gov>, ADOA - ASET_BE_BA_Team <aset_be_ba_team@azdoa.gov>, rperrera@azleg.gov

The Honorable Superintendent Hoffman,

In response to the Project Investment Justification (PIJ) for the "AELAS School Finance Payment Systems" project, the Arizona Department of Administration (ADOA) Strategic Enterprise Technology (ASET) office reviewed your proposal to implement a School Finance Payment System.

The PIJ implies funding is available from APF in the amount of \$3,000,000.00 for the total estimated five-year life cycle cost for the project, which is shown below.

All Figures in Thousands (\$000)						
Cost Description	FY2020	FY2021	FY2022	FY2023	FY2024	Total
Development Costs	3000.1	2999.9	3000.0	0.0	0.0	9000.0
Operational Costs	0.0	0.0	384.8	811.7	811.7	2008.2
Total Project Costs	3000.1	2999.9	3384.8	811.7	811.7	11008.2

This notification is the Arizona Strategic Enterprise Technology Office's recommendation to the Information Technology Authorization Committee (ITAC) for Approval with Conditions of the technology project as follows:

1. Should development costs exceed the approved estimates by 10% or more, or should there be significant changes to the proposed technology scope of work or implementation schedule, the Agency must amend the PIJ to reflect the changes and submit it to ADOA-ASET, and ITAC if required, for review and approval prior to further expenditure of funds.
2. Should there be significant changes to the proposed technology, scope of work or implementation schedule, the Department of Education must submit a Change Request to ADOA-ASET for ITAC approval prior to implementing the changes.
3. The Department of Education shall provide informational updates regarding project progress and expenditures on a quarterly basis to ITAC; unless otherwise requested by ADOA-ASET.
4. Once discovery for escalated Phase 2 and 3 efforts are complete and a determination on how to best implement the remainder of the project; ADE shall return to ITAC and request approval for the remainder of the project.
5. Prior to beginning development, the Department of Education must work with the Department of Administration and establish a committee, to include an independent third party, for the purpose of performing business and

system documentation review and approval.

6. The Department of Education shall ensure that all contracted employees are fully informed of and follow all State of Arizona Policies, Standards and Procedures located here: <https://aset.az.gov/resources/policies-standards-and-procedures>.

The PIJ is scheduled to be **reviewed by ITAC on Jan 15, 2020** meeting. Should the ITAC approve the project, you may then proceed to secure additional approvals as required from the Joint Legislative Budget Committee, the Office of Strategic Planning and Budgeting, and the State Procurement Office.

As always, let us know if you have any questions.

--

Sierra Rose, PMP

Oversight IT Analyst

ADOA - Arizona Strategic Enterprise Technology (ASET) Office | State of Arizona

100 North 15th Avenue, Suite 400, Phoenix, AZ 85007

p: 602-542-5493 | Sierra.Rose@azdoa.gov

<http://aset.azdoa.gov>



PIJ- ED19002 AELAS School Finance Payment Systems.pdf

244K